

JAN 10 1955

Chief, Personnel Security Division

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Acting Chief, Employee Activity Branch

Monthly Report - DECEMBER 1954

The following represents the noteworthy accomplishments of the Employee Activity Branch during December 1954.

COURSES - Requests Approved

Non-CIA Training	40
Official CIA Training	52
TOTAL	<u>92</u>

(j)

OUTSIDE ACTIVITIES - Requests Approved

Outside Employment	37
Clubs, Org., Conferences and Meetings (non-Governmental)	44
TOTAL	<u>81</u>

(k)

TRAVEL - Requests for Private Travel Approved

Requests with Briefings	10
Requests with no Briefings	18
TOTAL	<u>28</u>

(k)

Travel Briefings Held During Dec.	6
Travel De-Briefings Held During Dec.	2
TOTAL	<u>8</u>

(k)

CORRESPONDENCE WITH GENERAL PUBLIC - Replies to  
Inquiries concerning the operations and mission of the Agency and replies to crank letters 20

COMPENSATION CLAIMS - Security Approval  
of the processing of claims made pursuant to the Federal Employees' Compensation Act 9

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MANUSCRIPTS AND SPEECHES REVIEWED AND APPROVED

5

Total Number of Pages

15

(e)

STORIES, POEMS REVIEWED AND APPROVED

19

Total Number of Pages

780

BOOKS REVIEWED AND APPROVED

1

Total Number of Pages

30

ALIEN SPONSORSHIP CASES - Requests

1

Approved for sponsorship of aliens by  
employees

LIAISON CONTACTS APPROVED

Continuing Contacts

229

One-Time Expedited

236

TOTAL

465

(m)

SIGNED

25X1A9a

SO/ACS:hp

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